



# VAAGDEVI COLLEGE OF PHARMACY

(Approved by AICTE & PCI, New Delhi & affiliated to Kakatiya University, Warangal, T.S)  
Ramnagar Dist. Hanumakonda- 506001. (T.S)

## Internal Quality Assurance Committee

Minutes of IQAC Meeting

Date: 6th January 2024

Conduct of the Meeting:

IQAC Meeting held on 6th January 2024 at 2:00 PM

Venue- Board Room

### Members present for the IQAC Meeting

S. No.	Name of the Member	Designation	Signature
1	Dr. C. Srinivas Reddy	Chair Person	
2	Dr. B.S. Sharvana bhava	Coordinator	
3	Dr. Ch. Vahini Devi	Management Representative	Vahini Devi
4	Mr. P. Narayana	Administrative officers	Narayana
5	Mr. N. Komura Reddy		Komura
6	Mrs.P.Rajitha		Rajitha
7	Dr. D. Kumaraswamy	Teacher Representatives	
8	Dr. Ch.Mahesh		Mahesh
9	Dr. Y. Shravan Kumar		Y. Shravan Kumar
10	Dr. K. Srinivas Reddy		
11	Dr. S. Pavani		S. Pavani
12	Dr. P. Girija		Girija
13	Dr. E. Venkateshwarlu	Nominees from Students	
14	Ms. Siri Chandhana		Siri Chandhana
15	Ms. T. Muvva sri	T. Muvva sri	
16	Dr. R. Shiva Kumar	Nominees form Alumni	R. Shiva Kumar
17	Mr. V. Sathyavardhan	Nominees form Employers/Industrialists	V. Sathyavardhan
18	Dr. V. Rajesh		V. Rajesh
19	Mr. T. Kiran	Nominees form Parents	T. Kiran



Principal  
Vaagdevi College of Pharmacy



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## Agenda of the Meeting:

1. Welcome and introduce the plan of conducting the womens day, Highlighting the importance of celebrating Cultural day in the institution and Book launch event.
2. Enhancing women Engagement and Participation in extracurricular activities and decision-making processes.
3. Strengthening Workshops and Interactive Sessions.
4. Inaugural Ceremony of the Book Launch and Introduction of the Author and Book.
5. Awareness Seminar on World Health Day.
6. Planning for Cultural day, Introducing Cultural Parade and Cultural Performances and Introducing Traditional Food Festival.
7. Any other issues may be discussed with prior permission of the chair.

## Subject 1: Celebrating Achievements of Women and Promoting Gender Equality

**Resolution 1:** Resolved to conduct the womens day and making the institution to reaffirms its commitment to recognizing and celebrating the accomplishments of women in various fields, encouraging others to pursue their dreams with confidence and determination, discuss the Plan of conducting Traditional day as a Part of Cultural Preservation.

## Subject 2: Advocating for Women's Rights and Enhancing Educational and Professional Opportunities

**Resolution 2:** Dr. B.S. Sharvana bhava Coordinator of IQAC enunciated that the Institution will take initiatives to provide better access to education, skill development, and career opportunities for women, especially those from marginalized communities and resolve to raise awareness about women's legal, social, and economic rights, ensuring every woman feels empowered to exercise her autonomy and freedom.

## Subject 3: Enhancing Educational and Professional Opportunities

**Resolution 3:** This Institution will take initiatives to conduct workshops ,interactive sessions and provide better access to education, skill development, and career opportunities for women, especially those from marginalized communities.

## Subject 4: Inaugural Ceremony of the Book Launch and Introduction of the Author and Book.



**Principa!**

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Hanamkonda, Warangal-506 001



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**Resolution 4:** Detailed overview of the author's background, achievements, and inspiration for writing the book. The Organization will host the book launch event to celebrate the literary achievement of Author and promote the significance of literature.

### **Subject 5: Awareness Seminar on World Health Day**

**Resolution 5:** The institution conducted a World Health Day annually to raise awareness about global and community health issues. Health promotion activities, including awareness seminars, health camps, and educational workshops, will be conducted to engage the community. Partnerships will be sought with healthcare providers, NGOs, and policymakers to strengthen health education and preventive measures. The Institution will take steps to improve health literacy among students and staff, encouraging healthy lifestyles.

### **Subject 6: Promote Cultural Awareness and Foster Inclusivity**

**Resolution 6:** The committee decided to celebrate and respect the cultural diversity of the college community. The committee identified areas for promoting cultural practices and make necessary revisions to encourage participation of all students, irrespective of their cultural background.

### **Subject 7: Encourage to Preserve Heritage and to promote Environmentally Conscious Celebrations**

**Resolution 7:** Developed a commitment to organize workshops or programs that educate students on the significance of traditional practices and encourage participation of all students, irrespective of their cultural background.

The meeting concluded with a summary of the action points for each agenda item and the assignment of responsibilities to the respective committees for their implementation.

Chair Person

IQAC

Vaagdevi College of Pharmacy

Coordinator

*IQAC Co-ordinator*

IQAC VAAGDEVI COLLEGE OF PHARMACY

Ramnagar, Hanamakonda  
Vaagdevi College of Pharmacy



*Principal*

Vaagdevi College of Pharmacy  
Hanamakonda, Warangal-506001



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## FEEDBACK ANALYSIS OF IQAC MEETING HELD ON 6<sup>th</sup> JANUARY 2024

1. Students- suggested ideas for new cultural or health-related events.

Feedback on improving the inclusivity, accessibility, and impact of these events.

2. Alumni- Suggested for adding or modifying cultural activities to ensure broader participation.

3. Employees - suggested for additional health-related themes and areas of focus for future events.

4. Faculty-

- Suggested students for Learning and Awareness gaining insights in different cultures and celebrations of different cultures.
- Suggestions for enhancing the educational aspect of the celebrations.
- Suggested motivation for students about engagement and Participation in all the activities.
- Feedback on the variety and inclusivity of cultural events like dance, music, art, drama.



**Principal**  
**Vaagdevi College of P**  
Hanamakonda, Warangal-



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### Action Taken Report for the IQAC meeting held on 06.01.2024

S.No.	Resolution	Action taken
1.	Resolved to conduct the womens day and making the institution to reaffirms its commitment to recognizing and celebrating the accomplishments of women in various fields, encouraging others to pursue their dreams with confidence and determination, discuss the Plan of conducting Traditional day as a Part of Cultural Preservation.	Conducted a meeting to finalize the schedule, theme, and activities for Women's Day and Traditional day Ensured a well-structured program. Identified women achievers among students, faculty, and staff for special acknowledgment.
2.	Dr. B.S. Sharvana bhava Coordinator of IQAC enunciated that the Institution will take initiatives to provide better access to education, skill development, and career opportunities for women, especially those from marginalized communities and resolve to raise awareness about women's legal, social, and economic rights, ensuring every woman feels empowered to exercise her autonomy and freedom.	Career Counseling Initiatives were launched to setup a career counselling cells to guide women in exploring diverse career opportunities. Organized sessions on women's rights, including legal, social, and economic aspects, in collaboration with legal experts
3.	The Chairperson has said that the institution will take initiatives to conduct workshops ,interactive sessions and provide better access to education, skill development, and career opportunities for women, especially those from marginalized communities.	The chairperson has coordinated the career counselling and interactive sessions with industry experts to provide career guidance. Conducted workshops focusing on vocational skills like computer literacy, and digital marketing.
4.	The Organization will host the book launch event to celebrate the literary achievement of Author and promote the significance of literature.	The chairperson has ensured a professional and comfortable event environment and committee was formed to handle logistics, invitations, and event scheduling smooth planning and execution of the event.Arranged for the author to share insights about their literary journey and the book's message.



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5.	Resolved to stay actively engaged with the alumni, contributing to its growth and supporting future students. Graduates commit to upholding the reputation and values of their institution in their personal and professional lives.	The Chairman directed to update and consolidate contact details of alumni in a centralized database and Partnered with alumni to provide job opportunities and internships for students and Increased opportunities for professional development for students.
6.	During the meeting, the Cultural committee members were outlined, and an action plan on how to celebrate Bathukamma annually as an institutional event to promote and preserve cultural heritage among students and faculty.	Identified and appointed members for the Cultural Committee, assigning specific roles and responsibilities and Added Bathukamma celebration as a recurring event in the institutional calendar. The committee has Secured approval for the budget required for decorations, materials, and event logistics.
7.	The workshop will serve as a platform to bridge the gap between academic learning and industry requirements in healthcare research. The students gain exposure to emerging trends, technologies, and regulatory practices in these fields. The Coordinator of IQAC, Dr. B.S. Sharvana Bhava stated that this initiative aims to prepare students and professionals for rewarding careers in healthcare and life sciences.	Formed a planning committee, including faculty members and the IQAC Coordinator, Dr. B.S. Sharvana Bhava ensured maximum engagement and attendance and Organized interactive sessions and demonstrations on the latest technologies and tools used in healthcare research. Successfully delivered the planned content and activities.
8.	Chairman and coordinator discussed on the continuing of all activities associated with pharmacovigilance student club or committee that will work year-round on creating more awareness and taking the lead in future pharmacovigilance-related initiatives and events for sustained improvement of the institution.	Chairman and coordinator ensured structured planning and year-round engagement and ensured the seamless continuation of all Pharmacovigilance activities.



  
**Principal**  
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## Internal Quality Assurance Committee

Minutes of IQAC Meeting

Date: 15th July 2023

Conduct of the Meeting:

IQAC Meeting held on 15th July 2023 at 2:00 PM

Venue- Board Room

### Members present for the IQAC Meeting

S. No.	Name of the Member	Designation	Signature
1	Dr. C. Srinivas Reddy	Chair Person	
2	Dr. B.S. Sharvana bhava	Coordinator	
3	Dr. Ch. Vahini Devi	Management Representative	
4	Mr. P. Narayana	Administrative officers	
5	Mr. N. Komura Reddy		
6	Mrs. P. Rajitha		
7	Dr. D. Kumaraswamy	Teacher Representatives	
8	Dr. Ch. Mahesh		
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12	Dr. P. Girija		
13	Dr. E. Venkateshwarlu	Nominees from Students	
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### Agenda of the Meeting:

1. Welcoming all IQAC members for the meeting and introduce the purpose of meeting and introduction of the new committee members of IQAC .
2. Educational sessions and webinars on pharmacovigilance, where experts discuss the significance of ADR monitoring and Patient Safety and interactive campaigns aimed at engaging healthcare professionals and the public in ADR reporting.
3. Planning of Graduation ceremony , registration of Graduating students and guests for Graduation Ceremony and Planning of Award and Degree Distribution.
4. Discussing Planning and Organizing Bathukamma Celebrations as a Part of Cultural Preservation.
5. Planning to conduct a workshop on Clinical Research, CDM, Drug Regulatory Affairs.
6. Any other issues may be discussed with prior permission of the chair.

### Subject 1: Welcoming all IQAC members.

**Resolution 1:** Welcoming all IQAC members to the meeting and introduction of pharmacovigilance and discussing the plan of conducting Pharmacovigilance week 2024 and Graduation ceremony and Bathukamma celebrations. Workshop on CDM, Drug regulatory affairs .Introduced Dr.Ch.Mahesh as a new Teacher representative.

### Subject2: Encouraging Students and Faculty

**Resolution 2:** The Chairman resolved that all students and faculty actively participate in the Pharmacovigilance Week celebration and contribute to the promotion of drug safety awareness through discussions, workshops, and presentations.

### Subject 3: Organizing Student Presentations and Competitions and Collaborative Efforts with Hospital.

**Resolution 3:** Coordinator Dr.B.S.Sharvana Bhava Resolved that the college will initiate and maintain collaboration with pharmaceutical industries and regulatory bodies like the Central Drugs Standard Control Organization (CDSCO) to foster practical knowledge sharing and enhance the scope of Pharmacovigilance education.

### Subject 4: Award and Degree Distribution to the Graduates

**Resolution 4:** Presentation of degrees to Graduates.Awards and recognitions for academic and extracurricular excellence and Special acknowledgments for outstanding achievements.

### Subject 5: Encouraging connected as Alumni and Ambassadors of the Institution



*(Signature)*  
**Principal**  
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**Resolution 5:** Resolved to stay actively engaged with the alumni, contributing to its growth and supporting future students. Graduates commit to upholding the reputation and values of their institution in their personal and professional lives.

**Subject 6: Discussing Planning and Organizing Bathukamma Celebrations as a Part of Cultural Preservation.**

**Resolution 6:** During the meeting, the Cultural committee members were outlined, and an action plan on how to celebrate Bathukamma annually as an institutional event to promote and preserve cultural heritage among students and faculty.

**Subject 7: Enhancing Professional Skills in Clinical Research, CDM, PV, and Medical Writing**

**Resolution 7:** Discussed that the workshop will serve as a platform to bridge the gap between academic learning and industry requirements in healthcare research. The students gain exposure to emerging trends, technologies, and regulatory practices in these fields. The Coordinator of IQAC, Dr. B.S. Sharavana Bhava stated that this initiative aims to prepare students and professionals for rewarding careers in healthcare and life sciences.

**Subject 8 :Any other matter with the permission of Chairperson**

**Discussion 8:** With the permission of chairperson the discussion was initiated to establish a pharmacovigilance student club or committee that will work year-round on creating more awareness and taking the lead in future pharmacovigilance-related initiatives and events.

The meeting concluded with a summary of the action points for each agenda item and the assignment of responsibilities to the respective committees for their implementation.

Chair Person

IQAC

Vaagdevi College of Pharmacy

Coordinator

*IQAC Co-ordinator*

IQAC VAAGDEVI COLLEGE OF PHARMACY

Ramnagar, Hanumakonda

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Principal

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## FEEDBACK ANALYSIS OF IQAC MEETING HELD ON 15<sup>th</sup> JULY 2023

1. Students suggested for strengthening this industry-academia relationship.
  - To establish a proposed collaboration with pharmaceutical industries and regulatory bodies like CDSCO that would enhance their learning experience.
  - Students said that they have enthusiastically participating in Bathukamma celebrations and other cultural preservation activities, suggested to make such events more inclusive or engaging.
2. Alumni- suggested to develop a comprehensive alumni database for networking opportunities and facilitate mutual support among alumni.
3. Employees suggested for incorporating more traditional elements or modern interpretations to enhance cultural relevance.
4. Faculty- suggested to tips for improving the alumni experience and institutional connection.
  - Suggestions for enhancing the overall experience of the graduation ceremony.
  - All additional elements like keynote speakers, networking opportunities they would like to see in future ceremonies.
  - Suggestions for improving the content or structure of pharmacovigilance programmes.



  
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## Action Taken Report for the IQAC meeting held on 15.07.2023

S.No.	Resolution	Action taken
1.	<p>Introduction of pharmacovigilance and discussed the plan of conducting Pharmacovigilance week 2024</p> <p>Graduation ceremony and Bathukamma celebrations. Workshop on CDM, Drug regulatory affairs</p>	<p>Finalised the dates and set up all necessary requirements for conducting Pharmacovigilance week.</p> <p>Completed all preparations for Graduation ceremony and set up of workshop as planned.</p>
2.	<p>Chairman Dr. K. Srinivas Reddy resolved that all students and faculty actively participate in the Pharmacovigilance Week celebration and contribute to the promotion of drug safety awareness through discussions, workshops, and presentations .</p>	<p>Chairman's measures to students and faculty actively participate in the Pharmacovigilance Week celebration and contribute to the promotion of drug safety awareness through discussions, workshops, and presentations were implemented.</p>
3.	<p>Co-Ordinator, Dr.B.S.Sharvana bhava emphasised that the college will initiate and maintain collaboration with pharmaceutical industries and regulatory bodies like the Central Drugs Standard Control Organization (CDSCO) to foster practical knowledge sharing and enhance the scope of Pharmacovigilance education.</p>	<p>Dr. B.S. Sharvana Bhava organised Workshops and Training Programs and Provided students with practical knowledge and insights. Arranged internships in collaboration with hospitals.</p> <p>Established a committee to review progress and gather feedback.</p>
4.	<p>Presentation of degrees to Graduates. Awards and recognitions for academic and extracurricular excellence and Special acknowledgments for outstanding achievements.</p>	<p>Discussed and formed an organizing committee to plan the event, including venue setup, invitations, and program schedule. ordered by the Chairman.</p> <p>Verified and finalized the list of graduates eligible for degree presentation. Identified deserving recipients for awards and recognitions.</p>



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5.	<p>The institution conducted a World Health Day annually to raise awareness about global and community health issues. Health promotion activities, including awareness seminars, health camps, and educational workshops, will be conducted to engage the community. Partnerships will be sought with healthcare providers, NGOs, and policymakers to strengthen health education and preventive measures. The Institution will take steps to improve health literacy among students and staff, encouraging healthy lifestyles.</p>	<p>Chairman and Co-ordinator conducted a meeting with the Health and Wellness Committee to plan the events and activities for World Health Day. Launched a campaign to raise awareness on the theme of World Health Day, including distributing flyers, posters, and online content. Provided valuable insights and practical advice for adopting healthier lifestyles.</p>
6	<p>The committee decided to celebrate Cultural day and respect the cultural diversity of the college community. The committee should identify areas for promoting cultural practices and make necessary revisions to encourage participation of all students, irrespective of their cultural background.</p>	<p>The Chairperson and Cultural committee Head has Developed programs and events that reflect and celebrate the various cultural backgrounds of the students, cultural programmes and ensured inclusivity and participation from students of different cultures. The Coordinator of IQAC initiated a campaign to raise awareness about cultural diversity, emphasizing respect and unity.</p>
7	<p>Development of Commitment to organize workshops or programs that educate students on the significance of traditional practices and encourage participation of all students, irrespective of their cultural background</p>	<p>The Chairperson has Partnered with cultural experts and practitioners to provide authentic knowledge and insights during the workshops, Providing students with rich, authentic learning experiences. Interactive and Hands-on Activities Conducted, Offered engaging and practical experiences that enhanced students cultural knowledge.</p>



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