

RIGHT TO INFORMATION COMMITTEE



VAAGDEVI COLLEGE OF PHARMACY
RAMNAGAR, HANUMAKONDA – 506 001 (T.S)

Phone: (0870) 2455111, 9000716969



Principal
Vaagdevi College of Pharmacy
Hanamkonda, Warangal-506 001



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(Approved by AICTE & PCI, New Delhi & affiliated to Kakatiya University, Warangal, T.S)
Ramnagar Dist. Hanamakonda- 506001, (T.S)

RIGHT TO INFORMATION COMMITTEE

Date:07-07-2018

The RIGHT TO INFORMATION COMMITTEE upholds the principles of transparency, accountability, and accessibility of information within the college community.

The RIGHT TO INFORMATION COMMITTEE acts as an intermediary body responsible for managing and overseeing the implementation of the right to information policies and procedures within the college.

OBJECTIVES

- To develop comprehensive policies and guidelines regarding the right to information within the college, ensuring compliance with relevant legislation and best practices.
- In the case of any disputes or appeals related to the right to information, the committee acts as a mediator and resolves conflicts in a fair and unbiased manner, upholding the principles of justice and transparency.
- The committee prepares and submits periodic reports on the implementation of the right to information policies, including statistics on the number of applications received, processed, and resolved.

The Right to Information for the year 2018-19 is constituted as follows:

S.No.	Name	Role
1.	Dr. C. Srinivas Reddy	Appellate Authority
2.	Dr. K. Srinivas Reddy	Public Information Officer
3.	Mr.B.S. Sharvana bhava	Asst. Public Information Officer
4.	Dr. E. Venkateshwarlu	Member
5.	Dr. Y. Shravan Kumar	Member
6.	Dr. D. Adukondalu	Member
7.	Mrs.S. Pavani	Member
8.	Mrs. M. Madhavi	Member



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Date:07-07-2018

CIRCULAR

As per the directives of University Grants Commission (UGC), College level RIGHT TO INFORMATION COMMITTEE has been constituted with the following members for the academic year 2018-19. It is in force for five years.

Following Members are informed to take charge of the committee.

S.No.	Name	Role
1.	Dr. C. Srinivas Reddy	Appellate Authority
2.	Dr. K. Srinivas Reddy	Public Information Officer
3.	Mr. B.S. Sharvana bhava	Asst. Public Information Officer
4.	Dr. E. Venkateshwarlu	Member
5.	Dr. Y. Shravan Kumar	Member
6.	Dr. D. Adukondalu	Member
7.	Mrs. S. Pavani	Member
8.	Mrs. M. Madhavi	Member



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RIGHT TO INFORMATION COMMITTEE

Minutes of the Meeting

Date: 14.12.2022

Venue: Seminar Hall

Time: 03.00 pm

Agenda

- Discussion on the importance of data privacy and confidentiality in the context of the right to information.


Resolution

- Consideration of proposals for improving the application processing time and streamlining the response mechanism.

Members attended

S.No.	Name	Signature
1.	Dr. C. Srinivas Reddy	
2.	Dr. K. Srinivas Reddy	
3.	Dr. B.S. Sharvana bhava	
4.	Dr. E. Venkateshwarlu	
5.	Dr. Y. Shraavan Kumar	
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RIGHT TO INFORMATION COMMITTEE

Minutes of the Meeting

Date: 08.07.2022

Venue: Seminar Hall

Time: 03.00 pm

Agenda

- Discussion on any challenges or issues faced during the previous year and identification of potential solutions.

Resolution

- Planning and setting goals for the upcoming year, including awareness campaigns, training sessions, and policy improvements.

Members attended

S.No.	Name	Signature
1.	Dr. C. Srinivas Reddy	
2.	Dr. K. Srinivas Reddy	
3.	Dr. B.S. Sharvana bhava	
4.	Dr. E. Venkateshwarlu	
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RIGHT TO INFORMATION COMMITTEE

Minutes of the Meeting

Date: 06.12.2021

Venue: Seminar Hall

Time: 03.00 pm

Agenda

- Discussion on effectiveness of the monitoring and evaluation framework established for the implementation of the updated policies and guidelines.


Resolution

- Conduct a comprehensive evaluation of the monitoring and evaluation framework, making necessary adjustments to improve its effectiveness.

Members attended

S.No.	Name	Signature
1.	Dr. C. Srinivas Reddy	
2.	Dr. K. Srinivas Reddy	
3.	Dr. B.S. Sharvana bhava	
4.	Dr. E. Venkateshwarlu	
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RIGHT TO INFORMATION COMMITTEE

Minutes of the Meeting

Date: 05.07.2021

Venue: Online

Zoom Meeting

Time: 03.00 pm

Agenda

- Discussion on implementation of digital platforms and tools to enhance the accessibility and dissemination of information.

Resolution

- Develop a contingency plan to address challenges faced during the pandemic.

Members attended

S.No.	Name	Signature
1.	Dr. C. Srinivas Reddy	N/A due to Online mode
2.	Dr. K. Srinivas Reddy	N/A due to Online mode
3.	Dr. B.S. Sharvana bhava	N/A due to Online mode
4.	Dr. E. Venkateshwarlu	N/A due to Online mode
5.	Dr. Y. Shrvan Kumar	N/A due to Online mode
6.	Dr. D. Adukondalu	N/A due to Online mode
7.	Dr. S. Pavani	N/A due to Online mode
8.	Mrs. M. Madhavi	N/A due to Online mode



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RIGHT TO INFORMATION COMMITTEE

Minutes of the Meeting

Date: 17.12.2020

Venue: Seminar Hall

Time: 03.00 pm

Agenda

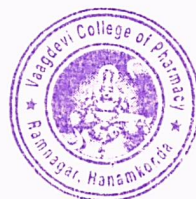
- Discussion on mechanisms to monitor the implementation of the right to information during the pandemic and determining the frequency and format of reporting progress and outcomes.


Resolution

- Establish a reporting mechanism to document the number of COVID-19 related information requests received, processed, and resolved

Members attended

S.No.	Name	Signature
1.	Dr. C. Srinivas Reddy	
2.	Dr. K. Srinivas Reddy	
3.	Mr. B.S. Sharvana bhava	
4.	Dr. E. Venkateshwarlu	
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RIGHT TO INFORMATION COMMITTEE

Minutes of the Meeting

Date: 15.07.2020

Venue: Online

Zoom Meeting

Time: 03.00 pm

Agenda

- Discussion on application process for accessing information remains smooth and efficient despite the pandemic-related disruptions.
- Discussing any necessary modifications or alternative approaches.

Resolution

- Monitor the implementation of the right to information policies and procedures during the pandemic, regularly evaluating their effectiveness and making necessary adjustments.

Members attended

S.No.	Name	Signature
1.	Dr. C. Srinivas Reddy	N/A due to Online mode
2.	Dr. K. Srinivas Reddy	N/A due to Online mode
3.	Mr.B.S. Sharvana bhava	N/A due to Online mode
4.	Dr. E. Venkateshwarlu	N/A due to Online mode
5.	Dr. Y. Shrvan Kumar	N/A due to Online mode
6.	Dr. D. Adukondalu	N/A due to Online mode
7.	Dr. S. Pavani	N/A due to Online mode
8.	Mrs. M. Madhavi	N/A due to Online mode



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Minutes of the Meeting

Date: 23.01.2020

Venue: Seminar Hall

Time: 03.00 pm

Agenda

- Discussion on strategies for organizing, preserving, and digitizing records to ensure easy retrieval and access.


Resolution

- Establish protocols for efficient record management, including digitization, standardization, and proper archiving, to enhance access and retrieval of information.

Members attended

S.No.	Name	Signature
1.	Dr. C. Srinivas Reddy	
2.	Dr. K. Srinivas Reddy	
3.	Mr. B.S. Sharvana bhava	
4.	Dr. E. Venkateshwarlu	
5.	Dr. Y. Shraavan Kumar	
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Minutes of the Meeting

Date: 15.07.2019

Venue: Seminar Hall

Time: 03.00 pm

Agenda

- Discussion on various channels and platforms through which information is disseminated to stakeholders, such as notice boards, websites, social media.

Resolution

- Explore opportunities to enhance accessibility and reach.
- Improve the accessibility and effectiveness of information dissemination methods, including the use of technology, user-friendly interfaces, and multiple communication platforms.

Members attended

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1.	Dr. C. Srinivas Reddy	
2.	Dr. K. Srinivas Reddy	
3.	Mr. B.S. Sharvana bhava	
4.	Dr. E. Venkateshwarlu	
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RAMNAGAR, HANUMAKONDA

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Minutes of the Meeting

Date: 01.12.2018

Venue: Seminar Hall

Time: 03.00 pm

Agenda

- Discussion on ways to ensure timely responses to information seekers.

Resolution

- Identify steps to streamline the application processing system, ensuring that requests are handled promptly,

Members attended

S.No.	Name	Signature
1.	Dr. C. Srinivas Reddy	
2.	Dr. K. Srinivas Reddy	
3.	Mr. B.S. Sharvana bhava	
4.	Dr. E. Venkateshwarlu	
5.	Dr. Y. Shraavan Kumar	
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Minutes of the Meeting

Date: 07.07.2018

Venue: Seminar Hall

Time: 03.00 pm

Agenda

- Discussion on existing policies and guidelines related to the right to information within the college.


Resolution

- Approve revised policies and guidelines regarding the right to information, taking into account any feedback or suggestions from committee members.

Members attended

S.No.	Name	Signature
1.	Dr. C. Srinivas Reddy	
2.	Dr. K. Srinivas Reddy	
3.	Mr.B.S. Sharvana bhava	
4.	Dr. E. Venkateshwarlu	
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