



VISWAMBHARA EDUCATIONAL SOCIETY
VAAGDEVI COLLEGE OF PHARMACY

(Approved by AICTE & PCI, New Delhi & affiliated to Kakatiya University, Warangal, T.S)
Ramnagar Dist. Hanumakonda- 506001, (T.S)

NON-TEACHING STAFF (2020-2021)

Training on Handling of Pharmaceutical Instruments




VAAGDEVI COLLEGE OF PHARMACY

RAMNAGAR, HANUMAKONDA - 506 001 (T.S)

Phone: (0870) 2455111, 9000716969




Principal
Vaagdevi College of Pharmacy
Hanamkonda, Warangal-506 001

TRAINING ON HANDLING OF PHARMACEUTICAL INSTRUMENTS

NON-TEACHING STAFF (2020-2021)

IN ASSOCIATION WITH IQAC



Principal
Vaagdevi College of Pharmacy
Hanamkonda, Warangal-506 001

**VAAGDEVI COLLEGE OF PHARMACY
RAMNAGAR, HANAMKONDA**

Name of the Programme: **Training on Handling of Pharmaceutical Instruments**

Schedule: From **15-03-2021 TO 19-03-2021**

Participants: **Non-Teaching Staff**

Academic Year: **2021-2022**

TIMINGS: **1:00 PM -5.00 PM**



RESOURCE PERSONS

Dr. D. Kumara Swamy

M. Pharm, Ph. D

Department of Pharmaceutical Analysis
Vaagdevi College of Pharmacy

COORDINATOR

MS.M. SHRUTHY

M. Pharm.

Department of pharmaceutical chemistry
Vaagdevi College of Pharmacy



Principal
Vaagdevi College of Pharmacy
Hanamkonda, Warangal-506 004

COURSE SYLLABUS

MODULE 1

Instrument Familiarization

Ensure trainees are familiar with the various pharmaceutical instruments, their components, and their functions.

MODULE 2

Safety Protocols

Teach trainees about safety guidelines and protocols associated with handling pharmaceutical instruments to prevent accidents and ensure the well-being of personnel.

MODULE 3

Hands-On Training

Provide practical, hands-on training sessions to allow trainees to operate instruments under supervised conditions and gain confidence in their abilities.

MODULE 4


Supervisor Interaction

Facilitate interactions with experienced supervisors who can provide guidance, answer questions, and share real-world insights.

MODULE 5

Evaluation and Assessment

Conduct assessments or quizzes to gauge trainees' understanding and proficiency in handling pharmaceutical instruments.


Principal
Vaandeew College of Pharmacy
Vaandeew College of Pharmacy
Vaandeew College of Pharmacy





VAAGDEVI COLLEGE OF PHARMACY

(Approved by AICTE & PCI, New Delhi & affiliated to Kakatiya University, Warangal, T.S)
Ramnagar Dist. Hanamakonda- 506001. (T.S)

Date: 13.03.2021

CIRCULAR

This is to inform all Non- Teaching Staff have " **Training on handling of instruments**" in pharmaceutical analysis and chemistry department as per schedule given below. Hence, all the staff are informed to attend Programme without fail.

15-03-2021 TO 19-03-2021

Principal
Vaagdevi College of Pharmacy
Hanamakonda, Warangal-506 001



Principal
Vaagdevi College of Pharmacy
Hanamakonda, Warangal-506 001



VISWANBHARA EDUCATIONAL SOCIETY
VAAGDEVI COLLEGE OF PHARMACY

(Approved by AICTE & PCI, New Delhi & affiliated to Kakatiya University, Warangal, T.S)
Ramanagar Dist. Hanamakonda- 506001, (T.S)

Date: 19.03.2021

REPORT

Name of the programme: Training on handling of instruments

Duration of Training : 15-03-2021 TO 19-03-2021

Vaagdevi college of pharmacy organized "Training on handling of pharmaceutical instruments" for non-teaching staff from 15-03-2021 TO 19-03-2021.

- The main objective for conducting this programme to be used by non-teaching staff in the proper handling of pharmaceutical analysis and chemistry instruments and their importance.
- This programme was engaged by all non-teaching staff in a proper way under the guidance of HOD, pharmaceutical analysis and trained correctly by all members of non-teaching staff.
- 10 non-teaching staff from the college have attended this informative programme.
- Every participant revealed that the programme was very interesting and would help them to become more helpful to know the pharmaceutical instruments of different categories.

Head of department



Principal
Vaagdevi College of Pharmacy
Hanamkonda, Warangal-506 001



VISWAMBHARA EDUCATIONAL SOCIETY
VAAGDEVI COLLEGE OF PHARMACY

(Approved by AICTE & PCI, New Delhi & affiliated to Kakatiya University, Warangal, T.S)
Ramnagar Dist. Hanamakonda- 506001, (T.S)



Training on handling of instruments (15-03-2021 TO 19-03-2021)

by HOD of pharmaceutical analysis to the non-teaching staff in VCOP

Head of department



Principal
Vaagdevi College of Pharmacy
Hanamakonda, Warangal-506 001



VISWANATHARA EDUCATIONAL SOCIETY

VAAGDEVI COLLEGE OF PHARMACY

(Approved by AICTE & PCI, New Delhi & affiliated to Kakatiya University, Warangal, T.S)
Rammagor Dist. Hanamakonda- 506001, (T.S)

Year	Name of the participant	Designation	Title of the FDP /MDP/ professional development / administrative training program	Dates (from-to) (DD-MM-YYYY)
2021	Mr. B. Bhaskar	Lab Assistant	Handling of Instruments	15-03-2021 To 19-03-2021
2021	Mrs. K. Padma	Lab Assistant	Handling of Instruments	15-03-2021 To 19-03-2021
2021	Mrs. D. Mounika	Lab Assistant	Handling of Instruments	15-03-2021 To 19-03-2021
2021	Mrs. P. Kalyani	Lab Assistant	Handling of Instruments	15-03-2021 To 19-03-2021
2021	Mrs. K. Vasantha	Lab Assistant	Handling of Instruments	15-03-2021 To 19-03-2021
2021	Mr. G. Mogili	Lab Assistant	Handling of Instruments	15-03-2021 To 19-03-2021
2021	Mr. I. Sadanandam	Lab Assistant	Handling of Instruments	15-03-2021 To 19-03-2021
2021	Mr. G Rajendra prasad	Lab Assistant	Handling of Instruments	15-03-2021 To 19-03-2021
2021	Mrs. A. Saritha	Lab Assistant	Handling of Instruments	15-03-2021 To 19-03-2021
2021	Mr. Swamy	Animal House Keeper	Handling of Instruments	15-03-2021 To 19-03-2021



Principal
Vaagdevi College of Pharmacy
Hanamakonda, Warangal-506 001



VISWAMBHARA EDUCATIONAL SOCIETY

VAAGDEVI COLLEGE OF PHARMACY

(Approved by AICTE & PCI, New Delhi & affiliated to Kakatiya University, Warangal, T.S)
Ramnagar Dist. Hanumakonda- 506001, (T.S)

ADMINISTRATIVE STAFF (2020-2021)

Training on Digi Locker Handling



VAAGDEVI COLLEGE OF PHARMACY

RAMNAGAR, HANUMAKONDA – 506 001 (T.S)

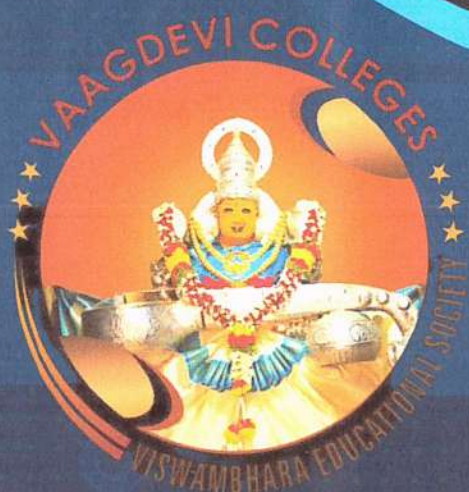
Phone: (0870) 2455111, 9000716969



Principal
Vaagdevi College of Pharmacy
Hanamkonda, Warangal-506 001

Training on Digi Locker Handling

ADMINISTRATIVE STAFF (2020-2021)
IN ASSOCIATION WITH IQAC



**VAAGDEVI COLLEGE OF PHARMACY
RAMNAGAR, HANAMKONDA**



Principal
Vaagdevi College of Pharmacy
Ramnagar, Hanamkonda, Warangal-506 001

Name of the Programme: **Training on Digi Locker Handling**
Schedule: **From 07-12-2020 TO 11-12-2020**
Academic Year: **2020-2021**
TIMINGS: **1:00 PM -5.00 PM**

RESOURCE PERSONS

Dr.Hameed
HOD
ECE Department
JITS



COORDINATOR

Dr. C. Srinivas Reddy
M. Pharm,Ph. D
Department of Pharmacognosy
Vaagdevi College of Pharmacy



Principal
Vaagdevi College of Pharmacy
Manamkonda, Warangal-508 001

COURSE SYLLABUS

MODULE 1

Efficient Document Management

Enable users to digitally store, organize, and access their important documents anytime, anywhere, reducing the need for physical copies.

MODULE 2

Paperless Interaction

Foster a sustainable environment by minimizing paper usage and promoting electronic document exchange for official purposes.

MODULE 3

Enhanced Accessibility

Facilitate quick retrieval of documents, ensuring users can readily present their credentials when required by government authorities or other organizations.

MODULE 4

Data Security


Implement robust security measures, including Aadhaar-based authentication and encryption, to safeguard sensitive information and ensure user privacy.

MODULE 5

Digital Literacy Promotion

Promote digital literacy by guiding users through the process of creating accounts, uploading documents, and sharing information securely within the platform.




Principal
Vaagdevi College of Pharmacy
Hanamkonda, Warangal-506 001



VAAGDEVI COLLEGE OF PHARMACY

(Approved by AICTE & PCI, New Delhi & affiliated to Kakatiya University, Warangal, T.S)
Ramnagar Dist. Hanamakonda- 506001. (T.S)

Date: 05.12.2020

CIRCULAR

This is to inform all Non- Teaching Staff have " **Training on Digi Locker Handling**" in class room no 3 as per schedule given below. Hence, all the staff are informed to attend Programme without fail.

07-12-2020 TO 11-12-2020

Principal
Vaagdevi College of Pharmacy
Hanamakonda, Warangal-506 001



Principal
Vaagdevi College of Pharmacy
Hanamakonda, Warangal-506 001



VISWAMBHARA EDUCATIONAL SOCIETY
VAAGDEVI COLLEGE OF PHARMACY

(Approved by AICTE & PCI, New Delhi & affiliated to Kakatiya University, Warangal, T.S)
Ramnagar Dist. Hanamakonda- 506001, (T.S)

Date: 11.12.2020

REPORT

Name of the programme: Training on Digi Locker Handling

Duration of Training : 07-12-2020 TO 11-12-2020

Vaagdevi college of pharmacy organized "Training on Digi Locker Handling" for non-teaching staff in VCOP from 07-12-2020 TO 11-12-2020.

- The main objective for conducting this programme to be used by non-teaching staff in the proper handling of Digi Locker which is a secure cloud based platform for storage, sharing and verification of documents and certificates.
- This programme was engaged by all non-teaching staff in a proper way under the guidance of Dr Challa Srinivas Reddy, Principal, VCOP and trained correctly by all members of non-teaching staff.
- All non-teaching staff from the college have attended this informative programme.
- Every participant revealed that the programme was very interesting and would help them to become more helpful to know the Digi Locker for storage, sharing and verification of documents and certificates

Soft skill expert
JH



Principal
Vaagdevi College of Pharmacy
Hanamakonda, Warangal-506 001



VISWAMBHARA EDUCATIONAL SOCIETY
VAAGDEVI COLLEGE OF PHARMACY

(Approved by AICTE & PCI, New Delhi & affiliated to Kakatiya University, Warangal, T.S)
Ramnagar Dist. Hanamakonda- 506001. (T.S)



Training on Digi Locker Handling (07-12-2020 TO 11-12-2020) by Soft skill expert and

Soft Skill Expert
[Handwritten Signature]

Principal, VCOP



[Handwritten Signature]
Principal
Vaagdevi College of Pharmacy
Hanamakonda, Warangal-506 001



VISWAMBHARA EDUCATIONAL SOCIETY

VAAGDEVI COLLEGE OF PHARMACY

(Approved by AICTE & PCI, New Delhi & affiliated to Kakatiya University, Warangal, T.S)
Ramnagar Dist. Hanamakonda- 506001, (T.S)

Year	Name of the participant	Designation	Title of the FDP /MDP/ professional development / administrative training program	Dates (from-to) (DD-MM-YYYY)
2020	Mrs. P. Rajitha	Accountant	Training on Digi Locker Handling	07-12-2020 to 11-12-2020
2020	Mrs. A. Aruna	Accountant	Training on Digi Locker Handling	07-12-2020 to 11-12-2020
2020	Mr. D. Rohith	Administrative Staff	Training on Digi Locker Handling	07-12-2020 to 11-12-2020
2020	Mr. B. Manohar	Librarian	Training on Digi Locker Handling	07-12-2020 to 11-12-2020
2020	Mr.MD. Khaleel	Librarian	Training on Digi Locker Handling	07-12-2020 to 11-12-2020
2020	Mrs. E Rama Devi	Librarian	Training on Digi Locker Handling	07-12-2020 to 11-12-2020
2020	Mrs. A. Saritha	Lab Assistant	Training on Digi Locker Handling	07-12-2020 to 11-12-2020
2020	Mr. Swamy	Animal House Keeper	Training on Digi Locker Handling	07-12-2020 to 11-12-2020
2020	B. Bhaskar	Lab Assistant		07-12-2020 to 11-12-2020



Principal

Vaagdevi College of Pharmacy
Hanamakonda, Warangal-506 001



VISWAMBHARA EDUCATIONAL SOCIETY

VAAGDEVI COLLEGE OF PHARMACY

(Approved by AICTE & PCI, New Delhi & affiliated to Kakatiya University, Warangal, T.S)
Ramnagar Dist. Hanamakonda- 506001. (T.S)

			Training on Digi Locker Handling	
2020	Mrs. K. Padma	Lab Assistant	Training on Digi Locker Handling	07-12-2020 to 11-12-2020



Principal
Vaagdevi College of Pharmacy
Hanamakonda, Warangal-506 001