



VISWAMBHARA EDUCATIONAL SOCIETY

# VAAGDEVI COLLEGE OF PHARMACY

(Approved by AICTE & PCI, New Delhi & affiliated to Kakatiya University, Warangal, T.S)  
Ramnagar Dist. Hanumakonda- 506001, (T.S)

## Internal Quality Assurance Committee

Minutes of IQAC Meeting

Date: 9<sup>th</sup> November 2020

Conduct of the Meeting:

IQAC Meeting held on 9<sup>th</sup> Nov 2020 at 2:00 PM

Venue- Board Room

Members present for the IQAC Meeting

S. No.	Name of the Member	Designation	Signature
1	Dr. C. Srinivas Reddy	Chair Person	
2	Dr. B.S. Sharvana bhava	Coordinator	
3	Dr. Ch. Vahini Devi	Management Representative	ch. vahini Devi
4	Mr. P. Narayana	Administrative officers	Narayana
5	Mr. N. Komura Reddy		N. Komura Reddy
6	Mr. D. Rohith		Rohith
7	Dr. D. Kumaraswamy	Teacher Representatives	
8	Dr. D. Adukondalu		
9	Dr. Y. Shravan Kumar		Y. Shravan
10	Dr. K. Srinivas Reddy		
11	Dr. S. Pavani		S. Pavani
12	Dr. P. Girija		P. Girija
13	Dr. E. Venkateshwarlu		
14	Ms. Bushra Firdous khan	Nominees form Students	Bushra
15	Mr. K. Sai Vamshi		Vamshi
16	Dr. R. Shiva Kumar	Nominees form Alumni	R. Shiva Kumar
17	Mr. V. Sathyavardhan	Nominees form Employers/Industrialists	V. Sathyavardhan
18	Dr. V. Rajesh		V. Rajesh
19	Mr. Md. Saifuddin	Nominees form Parents	Md. Saifuddin



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## Agenda of the Meeting:

1. Welcoming all IQAC members for the first meeting and discussing the role of IQAC.
2. Reviewing and reframing the Program Specific Outcomes (PSOs), Course Outcomes (COs), and Quality Policy.
3. Organizing a parent meet and receiving feedback from parents.
4. Inviting expert speakers from the pharmaceutical industry/Hospitals to deliver guest lectures.
5. Planning seminars, workshops, industrial visits, hospital visits, grooming sessions, and other activities as part of the quality improvement program.
6. Gathering feedback on the activities of the Placement Cell.
7. Introducing certificate courses to support the career advancement of students.
8. Establishing Memoranda of Understanding (MoUs) with Hospitals, Research organizations, pharmaceutical industries, and academic institutes for collaborative work.
9. Any other issues may be discussed with prior permission of the chair.

**Subject 1: Welcoming all IQAC members for the first meeting and discussing the role of IQAC.**

**Resolution 1:** Welcoming all IQAC members to the initial meeting and discuss the role of IQAC. During the meeting, the responsibilities and expectations of IQAC members were outlined, and an action plan was developed for the year ahead.

**Subject 2:** Reviewing and reframing the Program Specific Outcomes (PSOs), Course Outcomes (COs), and Quality Policy.

**Resolution 2:** Form a committee to review and reframe the PSOs, COs, and Quality Policy. The committee should consist of faculty members from all departments and should work collaboratively to identify areas for improvement and make necessary revisions.



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### **Subject 3: Organizing a parent meet and receiving feedback from parents.**

**Resolution 3:** Parent-teacher meeting was scheduled to receive feedback from parents. The meeting should be well-publicized, and parents should be encouraged to provide honest feedback on their child's academic progress and the school's overall performance.

### **Subject 4: Inviting expert speakers from the pharmaceutical Industry/Hospitals to deliver guest lectures.**

**Resolution 4:** Identify and invite expert speakers from the pharmaceutical industry/Hospitals to deliver guest lectures. The speakers should be chosen based on their expertise and relevance to the curriculum, and the lectures should be scheduled during appropriate times for students to attend.

### **Subject 5: Planning seminars, workshops, industrial visits, hospital visits, grooming sessions, and other activities as part of the quality improvement program.**

**Resolution 5:** Develop a plan for seminars, workshops, industrial visits, hospital visits, grooming sessions, and other activities as part of the quality improvement program. The plan should include specific activities, timelines, and responsible parties.

### **Subject 6: Gathering feedback on the activities of the Placement Cell.**

**Resolution 6:** Conduct a survey or feedback form to gather feedback on the activities of the Placement Cell. The feedback should be used to improve the services provided by the Placement Cell and ensure that students receive adequate support for career advancement.

### **Subject 7: Introducing certificate courses to support the career advancement of students.**

**Resolution 7:** Identify and introduce relevant certificate courses to support the career advancement of students. The courses should be aligned with the curriculum and industry requirements, and students should be informed about the benefits and opportunities of pursuing these courses.

### **Subject 8: Establishing Memoranda of Understanding (MoUs) with Hospitals, Research organizations, pharmaceutical industries, and academic institutes for collaborative work.**



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**Resolution 8:** Develop and establish MoUs with Hospitals, Research organizations, pharmaceutical industries, and academic institutes for collaborative work. The MoUs should outline the terms and conditions of the collaboration and ensure that all parties benefit from the partnership.

**Subject 9:** Any other issues were discussed with prior permission of the chair.

**Resolution 9:** Other issues were discussed during meetings with prior permission of the chair. This will ensure that all concerns are addressed, and the college can continuously improve its performance.

Chair Person

IQAC

Vaagdevi College of Pharmacy

**Principal**  
Vaagdevi College of Pharmacy  
Hanamkonda, Warangal-506 001

Coordinator

IQAC


Vaagdevi College of Pharmacy



**Action Taken Report for the IQAC meeting held on 09.11.2020**

S. No	Resolution	Action taken
1.	Welcoming all IQAC members to the initial meeting and discuss the role of IQAC. During the meeting the responsibilities and expectations of IQAC members were outlined and an action plan was developed for the year ahead.	Introduced IQAC members, outlined roles, developed action plan for the year ahead.
2.	Form a committee to review and reframe the PSOs, COs and Quality Policy. The committee should consist of faculty members from all departments and should work collaboratively to identify areas for improvement and make necessary revisions.	Constituted cross-departmental committee for PSOs, COs, Quality Policy review, revision collaboration.
3.	Parent-teacher meeting was scheduled to receive feedback from parents. The meeting should be well-publicized and parents should be encouraged to provide honest feedback on their child's academic progress and the schools overall performance.	Planned a well-publicized parent-teacher meeting to receive honest feedback on students' academic and college performance.
4.	Identify and invite expert speakers from the pharmaceutical industry/ Hospitals to deliver guest lectures. The speakers should be chosen based on their expertise and relevance to the curriculum and the lecturers should be scheduled during appropriate times for students to attend.	Invited industry experts for relevant guest lectures, aligned with curriculum, considering student availability.
5.	Develop a plan for seminars, workshops, industrial visits, hospital visits, grooming sessions and other activities as part of quality improvement program. The plan should include specific activities, timelines and responsible parties.	Created quality improvement plan with scheduled seminars, workshops, visits, grooming sessions by assigning responsibilities and timelines.
6.	Conduct a survey or feedback form to gather feedback on the activities of the placement cell. The feedback should be used to	Surveyed to enhance placement cell services,



  
**Principal**  
 Vaagdevi College of Pharmacy  
 Hanamkonda, Warangal-506 001




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	improve the services provided by the placement cell and ensure that students receive adequate support for career advancement.	catering for student career needs.
7.	Identify and introduce relevant certificate courses to support the career advancement of students. The courses should be aligned with the curriculum and industry requirements and students should be informed about the benefits and opportunities of pursuing these courses.	Introduced industry-aligned certificate courses for student career advancement, communicate benefits.
8.	Develop and establish MOUs with Hospitals, Research organizations, pharmaceutical industries and academic institutes for collaboration and ensure that all parties benefit the partnership.	Initiated MOUs with hospitals, research organizations, pharma industry, academic institutes for mutual collaboration.
9.	Other issues were discussed during meetings with prior permission of the chairman. This will ensure that all concerns are addressed and the college can continuously improve its performance.	Addressed additional concerns with chairman's approval for continuous improvement of college performance.



  
**Principal**  
Vaagdevi College of Pharmacy  
Hanamakonda, Warangal-506 001

Feedback Analysis – of IQAC Meeting held on 09th November 2020

**1. Students:**

- Students highlighted the need for robust practical experiences and industry exposure to complement theoretical knowledge with hands-on skills.
- Incorporating interactive sessions, group discussions, and case studies was suggested to ignite critical thinking and proactive engagement among students.
- Students emphasized the importance of workshops focusing on soft skills, communication, and problem-solving to fortify their employability prospects.
- Enhanced ICT infrastructure was emphasized, including access to modern tools and platforms, for a more immersive and dynamic learning environment.
- Students recognized the value of inclusive teaching methodologies to cater to diverse learning styles, ensuring equal access to education for all.

**2. Alumni:**

- Alumni underscored the significance of ongoing learning resources, webinars, and seminars to foster continuous professional development beyond graduation.
- Creating regional alumni chapters was proposed, aiming to nurture a strong bond between the institution and its graduates, enabling networking and mentorship opportunities.
- Alumni highlighted their role in shaping the curriculum's relevance through constructive feedback, ensuring its alignment with industry advancements.
- Alumni expressed enthusiasm for mentorship programs, where they can share practical insights, career advice, and industry trends with current students.

**3. Employers:**

- Employers emphasized the significance of practical internships for students to gain real-world skills, bridging the gap between academia and industry expectations.
- Collaborative training initiatives with industry partners were encouraged to tailor graduates' skills to match specific industry demands.



  
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- Regular industry interactions, guest lectures, and site visits were deemed essential to offer students an authentic glimpse into industry operations and emerging trends.
  - Placement Cell Empowerment: Employers stressed the importance of a robust placement cell, facilitating effective communication between employers and aspiring graduates.
- 4. Faculty:**
- Faculty members acknowledged the value of workshops focused on modern teaching methodologies, enabling more engaging and impactful lectures.
  - Encouraging cross-departmental collaborations was applauded for promoting comprehensive teaching approaches and enriching research endeavours.
  - Allocating resources for faculty to attend international conferences and workshops was endorsed to stay updated on global academic trends and forge academic networks.
  - Regular guest lectures by industry experts were seen as beneficial, providing faculty with practical insights and real-world applications.



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## Internal Quality Assurance Committee

Minutes of IQAC Meeting

Date: 28<sup>th</sup>December 2020

Conduct of the Meeting:

IQAC Meeting held on 28<sup>th</sup>Dec 2020 at 2:00 PM

Venue- Board Room

### Members present for the IQAC Meeting

S. No.	Name of the Member	Designation	Signature
1	Dr. C. Srinivas Reddy	Chair Person	
2	Dr. B.S. Sharvana bhava	Coordinator	
3	Dr. Ch. Vahini Devi	Management Representative	
4	Mr. P. Narayana	Administrative officers	
5	Mr. N. Komura Reddy		
6	Mr. D. Rohith		
7	Dr. D. Kumaraswamy	Teacher Representatives	
8	Dr. D. Adukondalu		
9	Dr. Y. Shravan Kumar		
10	Dr. K. Srinivas Reddy		
11	Dr. S. Pavani		
12	Dr. P. Girija		
13	Dr. E. Venkateshwarlu	Nominees form Students	
14	Ms. Bushra Firdous khan		
15	Mr. K. Sai Vamshi		
16	Dr. R. Shiva Kumar	Nominees form Alumni	
17	Mr. V. Sathyavardhan	Nominees form Industrialists	
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### Agenda of the Meeting:

1. Welcome members of IQAC and introduce purpose and responsibilities.
2. Form a committee to review academic programs and evaluate effectiveness.
3. Develop strategies to improve student engagement.
4. Develop a plan to enhance teaching and learning quality.
5. Evaluate effectiveness of support services.
6. Develop a research culture by providing resources and support.

### Subject 1: Welcoming Members of IQAC

**Resolution 1:** Welcome the members of the IQAC committee and introduce the purpose, roles, and responsibilities of the committee. Discuss the objectives and goals of the institution and how the IQAC can contribute to the continuous improvement of the quality of education.

### Subject 2: Reviewing Academic Programs

**Resolution 2:** Academic monitoring committee was formed for which Dr. Y. Shravan Kumar is Convenor and Dr. B.S. Sharvana bhava is Co-covenor, role of the committee includes to evaluate their effectiveness in achieving learning outcomes. Identify areas for improvement and make recommendations for adjustments to ensure that the programs meet the changing needs of the industry and society.

### Subject 3: Improving Student Engagement

**Resolution 3:** Develop strategies to improve student engagement, such as providing extracurricular activities, enhancing the use of technology in the classroom, and promoting collaborative learning. Implement measures to track and evaluate the effectiveness of these strategies.

### Subject 4: Enhancing Teaching and Learning Quality

**Resolution 4:** Develop a plan to enhance the quality of teaching and learning by identifying areas of improvement in the curriculum, teaching methods, and assessment. Dr. D. Adukondalu suggested implement innovative teaching techniques, such as problem-based learning, and incorporate technology into the learning process.



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### Subject 5: Evaluating the Effectiveness of Support Services

**Resolution 5:** Evaluate the effectiveness of support services, such as counseling, career guidance, and library services, by reviewing feedback from students and staff. Identify best practices and areas for improvement to ensure that the services meet the needs of the stakeholders.

### Subject 6: Developing a Research Culture

**Resolution 6:** All the senior and Ph.D., staff were advised to develop a research culture by providing resources and support for faculty members and students to engage in research and publications. Establish collaborations with industry partners and other institutions to promote research and knowledge exchange.

Chair Person

IQAC

Vaagdevi College of Pharmacy

**Principal**  
Vaagdevi College of Pharmacy  
Hanamkonda, Warangal-506 001

Coordinator

IQAC


Vaagdevi College of Pharmacy



**Action Taken Report for the IQAC meeting held on 28.12.2020**

S. No	Resolution	Action taken
1.	Welcome the members of IQAC committee and introduce the purpose, roles and responsibilities of the committee. Discuss the objectives and goals of the institution and how the IQAC can contribute to the continuous improvement of the quality of education.	Introduced IQAC committee, roles, goals; discussed education quality enhancement.
2.	Academic monitoring committee was formed for which Dr. Y. Shravan kumar is convenor and Dr. B.S. Sharvana bhava is Co-convenor. Role of the committee includes to evaluate their effectiveness in achieving learning outcomes. Identify areas for improvement and make recommendations for adjustments to ensure that the programs met the changing needs of the industry and society.	Established academic monitoring committee led by Dr. Y. Shravan Kumar & Dr. B.S. Sharvana Bhava: assessed learning outcomes, proposed improvements for industry relevance.
3.	Develop strategies to improve student engagement such as providing extracurricular activities, enhancing the use of technology in the classrooms and promoting collaborative learning. Implement measures to track and evaluate the effectiveness of these strategies.	Formulated student engagement strategies: extracurriculars, tech integration, collaborative learning; evaluate effectiveness.
4.	Develop a plan to enhance the quality of teaching and learning by identifying areas of improvement in the curriculum, teaching methods and assessments. Dr. D. Adukondalu suggested implementing innovative teaching techniques such as problem-based learning and incorporate technology into the learning process.	Created teaching enhancement plan: curriculum review, innovative techniques, technology integration by Dr. D. Adukondalu.
5.	Evaluate the effectiveness of support services such as counselling, career guidance and library services by reviewing feedback from students and staff. Identify best practices and	Assessed support services via feedback, improve based on best practices and stakeholder needs.



  
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	areas for improvement to ensure that the services meet the needs of the stakeholder.	
6.	All the senior and Ph.D., staff were advised to develop a research culture by providing resources and support for faculty members and students to engage in research and publications. Establish collaborations with industry partners and other institutions to promote research and knowledge exchange.	Encouraged research culture: resources, support, collaborations for faculty and student engagement, publications, knowledge exchange.



*Principal*  
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 Hanamakonda, Warangal



## Feedback Analysis - of IQAC Meeting held on 28th December 2020


### 1. Students:

- Students emphasized the need for heightened experiential learning opportunities, including practical exercises and industry exposure, to supplement theoretical knowledge with real-world skills.
- Introducing interactive learning methods, such as interactive sessions, debates, and real-world case studies, was advocated by students to nurture critical thinking and proactive participation.
- Students echoed the importance of workshops aimed at nurturing soft skills, communication proficiency, and problem-solving abilities, to enhance their employability quotient.
- Enhanced ICT facilities were urged by students, including access to modern learning platforms and tools, to facilitate a more immersive and effective teaching-learning ecosystem.
- Students highlighted the value of accommodating diverse learning preferences through flexible teaching approaches and inclusive course materials.

### 2. Alumni:

- Alumni underscored the significance of providing access to ongoing learning resources, webinars, and seminars to support their lifelong professional growth.
- Proposals to establish regional alumni chapters garnered support, fostering stronger ties between the institution and its graduates, and facilitating robust networking opportunities.
- Alumni emphasized their role in contributing feedback to shape the curriculum's relevance, ensuring its alignment with evolving industry dynamics.



  
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- Alumni expressed enthusiasm for actively participating in mentorship programs, sharing practical insights and career advice with current students.


### 3. Employers:

- Employers reiterated the significance of practical skill development through industry-oriented internships, offering students a bridge to apply classroom knowledge in real-world scenarios.
- Collaborative training initiatives with employers were endorsed to cultivate graduates with specialized skills aligned with industry requirements.
- Regular industry interactions, guest lectures, and site visits were viewed as essential to provide students with firsthand exposure to industry operations and emerging trends.
- Employers emphasized the importance of a proactive placement cell in facilitating seamless communication between employers and prospective graduates.

### 4. Faculty:

- Encouraging cross-departmental collaboration was recognized for promoting a holistic approach to teaching and research, thereby enriching the academic environment.
- Allocating resources for faculty to attend international conferences and workshops was seen as pivotal for staying abreast of global academic trends and networking.
- The proposition of organizing regular guest lectures by industry experts was welcomed, providing faculty members with invaluable practical insights.



  
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